

Graduate Student Workshop Application Checklist



Routledge
Taylor & Francis Group

Please use the checklist below to gather the information required for your [online application form](#). **The application deadline is December 5, 2018.** **VERY IMPORTANT: Do not open the online application form until you have prepared all of the items on this checklist. Why? Because the form cannot be partially completed and then restarted. You must complete the form all at once.**

<input type="checkbox"/>	Advisor's contact information	Name and email address of your academic advisor
<input type="checkbox"/>	Basic preference for a professional career	You are required to select one (1): <ul style="list-style-type: none"> • An academic faculty career • A non-academic professional career • A mix of academic and non-academic career elements (If this item is selected, you are required to describe your concept for a mix of academic and non-academic career elements.
<input type="checkbox"/>	Workshop selection and your key questions	You are required to select one or more workshop: <ul style="list-style-type: none"> • Workshop A: The Dissertation Process • Workshop B: Publishing • Lunch & Program: Professional Organizations & Conferences: Getting the Most Out of Them + Mapping Conference Participation + Developing an Academic Career Plan • Workshop C, Part 1: Preparing your Package for Your First Job • Workshop C, Part 2: The Interview/Job Talk <p>To be consider for each workshop that you select, you are required to provide 2 important questions that you would like your chosen session(s) to answer.</p>
<input type="checkbox"/>	Personal Bio Statement (200 words maximum)	You are required to provide a bio statement. Sample statement Note: UAA creates a Graduate Student Workshop Participant Directory, which is circulated among all student participants and workshop facilitators a few weeks before the event. All accepted participants' bios are included in the directory.
<input type="checkbox"/>	Photo (Headshot)	You will be asked to upload a photo (headshot) Accepted Formats: jpg, jpeg, png Sample photo Note: The Graduate Student Workshop Participant Directory also includes photos of all accepted participants.
Other Requirements (For Accepted Applicants Only) Reminder: Review decisions will be sent by January 4, 2019		
<input type="checkbox"/>	Register for conference	ALL accepted applicants must register for the UAA conference by January 15, 2019
<input type="checkbox"/>	Complete post event evaluation	ALL workshop participants must complete evaluation form. UAA will provide you with the form after the event.